

Policy Type: Academic Policy

Title: Supplemental Material Policy

Effective: May 20th, 2026

Purpose

The purpose of this Supplemental Material Policy is to establish general expectations, responsibilities, and procedures for Custom Class Charter School (“Custom Class”) in a manner consistent with applicable law, Utah State Board of Education rule, and the school’s flexible instructional model.

1. General Policy Statement

Custom Class adopts this policy to support lawful, safe, effective, and mission-aligned school operations. The Governing Board authorizes school administration to implement this policy through procedures, forms, training, and operational practices that are appropriate for Custom Class’s online, hybrid, community-based, and in-person programs.

This policy is intended to be applied flexibly and reasonably. When operational details are not specifically stated in this policy, school administration may establish procedures consistent with the policy, applicable law, and Board direction.

2. Supplemental Materials

Supplemental materials are materials used to complement, extend, or enrich approved curriculum or instruction but that have not necessarily been formally adopted as primary instructional materials by the Board.

Teachers, advisors, families, and providers may use supplemental materials when they are educationally appropriate, aligned with student learning goals, consistent with law, and not prohibited by school policy.

3. Approval and Accountability

School administration may establish approval, documentation, and review procedures for supplemental materials, including materials used in classes, tutoring, community programs, online learning, projects, or family learning plans.

Supplemental materials shall comply with sensitive materials restrictions, copyright law, data privacy requirements, and any applicable procurement or reimbursement procedures.

Administration and Review

School administration may maintain procedures, forms, training materials, agreements, and internal guidance necessary to implement this policy. The Governing Board may review and revise this policy periodically to reflect legal updates, USBE guidance, operational needs, or Board direction.

Nothing in this policy creates a private right of action, contract right, or entitlement beyond that required by applicable law. If any provision conflicts with controlling law, the law shall govern and the remaining provisions shall continue in effect.

Certification

The undersigned officers and/or Board of Directors of Custom Class Charter School certify that this policy was duly adopted as of the date below.

Signature:

A handwritten signature in black ink, appearing to read "Matthew J. Middione". The signature is written in a cursive style with a large initial "M".

Matthew J. Middione - Board Chair

Signature:

A handwritten signature in black ink, appearing to read "Douglas Reed". The signature is written in a cursive style with a large initial "D".

Douglas Reed - Board Vice Chair

Effective Date: May 20th, 2026

Revised Date:

References

Utah Code § 53G-5-404; R277-469