

**Policy Type: Academic Policy**

**Title: Student Credit Policy**

Effective: May 20th, 2026

## **Purpose**

The purpose of this Student Credit Policy is to establish general expectations, responsibilities, and procedures for Custom Class Charter School (“Custom Class”) in a manner consistent with applicable law, Utah State Board of Education rule, and the school’s flexible instructional model.

### **1. General Policy Statement**

Custom Class adopts this policy to support lawful, safe, effective, and mission-aligned school operations. The Governing Board authorizes school administration to implement this policy through procedures, forms, training, and operational practices that are appropriate for Custom Class’s online, hybrid, community-based, and in-person programs.

This policy is intended to be applied flexibly and reasonably. When operational details are not specifically stated in this policy, school administration may establish procedures consistent with the policy, applicable law, and Board direction.

### **2. Awarding Credit**

Custom Class may award student credit based on successful completion of course requirements, demonstrated competency, mastery of learning outcomes, approved transfer credit, early college credit, CTE credit, work-based learning, or other lawful methods.

Credit decisions shall be documented and aligned to graduation requirements, Utah core standards where applicable, and school procedures.

### **3. Transfer and Make-Up Credit**

Custom Class may evaluate transfer credits from other accredited schools, online providers, higher education institutions, home school documentation, competency evidence, or other sources as permitted by law. The school may establish procedures for credit recovery, acceleration, grade replacement, and transcript recording.

## **Administration and Review**

School administration may maintain procedures, forms, training materials, agreements, and internal guidance necessary to implement this policy. The Governing Board may review and revise this policy periodically to reflect legal updates, USBE guidance, operational needs, or Board direction.

Nothing in this policy creates a private right of action, contract right, or entitlement beyond that required by applicable law. If any provision conflicts with controlling law, the law shall govern and the remaining provisions shall continue in effect.

## Certification

The undersigned officers and/or Board of Directors of Custom Class Charter School certify that this policy was duly adopted as of the date below.

Signature:

A handwritten signature in black ink, appearing to read "Matthew J. Middione". The signature is written in a cursive style with a large initial 'M'.

Matthew J. Middione - Board Chair

Signature:

A handwritten signature in black ink, appearing to read "Douglas Reed". The signature is written in a cursive style with a large initial 'D'.

Douglas Reed - Board Vice Chair

Effective Date: May 20th, 2026

Revised Date:

## References

R277-705