

Policy Type: Governance Policy

Title: Public Education Materials Developed with Public Education Funds Policy

Effective: May 20th, 2026

Purpose

The purpose of this Public Education Materials Developed with Public Education Funds Policy is to establish general expectations, responsibilities, and procedures for Custom Class Charter School (“Custom Class”) in a manner consistent with applicable law, Utah State Board of Education rule, and the school’s flexible instructional model.

1. General Policy Statement

Custom Class adopts this policy to support lawful, safe, effective, and mission-aligned school operations. The Governing Board authorizes school administration to implement this policy through procedures, forms, training, and operational practices that are appropriate for Custom Class’s online, hybrid, community-based, and in-person programs.

This policy is intended to be applied flexibly and reasonably. When operational details are not specifically stated in this policy, school administration may establish procedures consistent with the policy, applicable law, and Board direction.

2. Ownership and Use of Publicly Funded Materials

Instructional materials, courseware, curriculum, digital content, assessments, software resources, training materials, or other educational products developed by employees, contractors, or vendors using Custom Class time, resources, equipment, public education funds, or as part of assigned duties may be considered materials developed with public education funds.

Unless otherwise provided in a written agreement approved by Custom Class, the school may retain rights to use, modify, reproduce, distribute, and maintain such materials for school purposes.

3. Employee and Contractor Responsibilities

Employees and contractors shall not sell, license, assign, or distribute publicly funded materials for private gain in a manner that conflicts with school policy, contract terms, intellectual property agreements, procurement requirements, or applicable law.

Custom Class may establish written agreements governing ownership, attribution, licensing, publication, confidentiality, and future use of materials developed for the school.

4. Public Sharing and Protection of Confidential Information

When materials are shared outside the school, Custom Class shall protect student data, copyrighted third-party materials, proprietary content, confidential business information, and materials subject to license restrictions.

Administration and Review

School administration may maintain procedures, forms, training materials, agreements, and internal guidance necessary to implement this policy. The Governing Board may review and revise this policy periodically to reflect legal updates, USBE guidance, operational needs, or Board direction.

Nothing in this policy creates a private right of action, contract right, or entitlement beyond that required by applicable law. If any provision conflicts with controlling law, the law shall govern and the remaining provisions shall continue in effect.

Certification

The undersigned officers and/or Board of Directors of Custom Class Charter School certify that this policy was duly adopted as of the date below.

Signature:



Matthew J. Middione - Board Chair

Signature:



Douglas Reed - Board Vice Chair

Effective Date: May 20th, 2026

Revised Date:

References

R277-120