

Policy Type: Student Policy

Title: Absenteeism and Truancy Prevention Policy

Effective: May 20th, 2026

Purpose

The purpose of this Absenteeism and Truancy Prevention Policy is to establish general expectations, responsibilities, and procedures for Custom Class Charter School (“Custom Class”) in a manner consistent with applicable law, Utah State Board of Education rule, and the school’s flexible instructional model.

1. General Policy Statement

Custom Class adopts this policy to support lawful, safe, effective, and mission-aligned school operations. The Governing Board authorizes school administration to implement this policy through procedures, forms, training, and operational practices that are appropriate for Custom Class’s online, hybrid, community-based, and in-person programs.

This policy is intended to be applied flexibly and reasonably. When operational details are not specifically stated in this policy, school administration may establish procedures consistent with the policy, applicable law, and Board direction.

2. Attendance Expectations

Custom Class expects students to participate consistently in assigned learning activities and to provide evidence of engagement as required by the school’s instructional model. Attendance may be documented through in-person attendance, online participation, progress submissions, advisor interactions, completed learning activities, or other approved methods.

3. Absenteeism and Truancy Prevention

The school shall use evidence-informed and developmentally appropriate interventions to prevent absenteeism and truancy. Interventions may include family outreach, advisor support, problem-solving meetings, learning plan adjustments, referrals to support services, and notices required by law.

Custom Class shall consider the unique circumstances of students and families and may use flexible supports before escalating truancy concerns.

Administration and Review

School administration may maintain procedures, forms, training materials, agreements, and internal guidance necessary to implement this policy. The Governing Board may review and revise this policy periodically to reflect legal updates, USBE guidance, operational needs, or Board direction.

Nothing in this policy creates a private right of action, contract right, or entitlement beyond that required by applicable law. If any provision conflicts with controlling law, the law shall govern and the remaining provisions shall continue in effect.

Certification

The undersigned officers and/or Board of Directors of Custom Class Charter School certify that this policy was duly adopted as of the date below.

A handwritten signature in black ink, reading "Matthew J. Middione". The signature is written in a cursive style with a large, prominent initial "M".

Matthew J. Middione - Board Chair

A handwritten signature in black ink, reading "Douglas Reed". The signature is written in a cursive style with a large, prominent initial "D".

Douglas Reed - Board Vice Chair

Effective Date: May 20th, 2026

Revised Date:

References

R277-607; R277-419