



Required Notices & Disclosures

Purpose of This Document

This document consolidates all required statutory notices and disclosures applicable to members of Custom Class. These notices and disclosures are provided for transparency and compliance. No acknowledgment or agreement is required on this document. Agreement and signature are captured separately as part of the enrollment form.

1. Duplicate Enrollment Notice

Utah Code §53G-6-503 prohibits a student from being enrolled in more than one public or charter school at the same time without first completing required withdrawal procedures. A student may also not be enrolled full time in Custom Class and receive the Utah Fits All Scholarship. By enrolling in Custom Class, parents are notified that the student's educational records will be requested from the student's prior school of attendance.

2. Notice to Parents Regarding Withdrawal from School

Utah law (Utah Code §53G-6-503 and Rule R277-472) establishes procedures governing withdrawal from a charter school. Parents must provide notice by June 30 of intent to withdraw for the following school year. Withdrawal after June 30 or during the school year requires a letter of acceptance from the receiving school before withdrawal is finalized.

3. Program Terms and Conditions

Parents and students are subject to all terms and conditions posted on Custom Class websites and portals, including detailed policies made available at www.CustomClass.org. Program requirements, offerings, and procedures may change without prior notice. Except on the basis of race, color, ethnicity, religion, sex, sexual orientation, disability, or age, Custom Class reserves the right to be selective regarding participation in specialized curricular and community programs. All material changes are communicated through official school announcements.

4. Non-Diploma Program Disclosure and Withdrawal to Home School

If a student is enrolled in a non-diploma or alternative pathway, parents are notified that the student may not receive credit toward a state-accredited high school diploma. Families are encouraged to pursue a state-accredited diploma whenever possible. Students in alternative programs may be withdrawn near the end of their senior year and transitioned to homeschool, post-secondary education, or workforce pathways, as applicable. A parent who withdraws from Custom Class without proper notice of their transfer school where records must be sent, agrees to be transferred to homeschool, and agrees to add their signature and student details to a notice of intent to homeschool such as

https://drive.google.com/file/d/1OVgAUsvsKffrO5AEa55-W7TkE_eKuaDI/view?usp=drive_link

5. Repayment Policy for Early Withdrawal or Non-Participation

Students are expected to remain enrolled full-time for the entire school year and actively participate in their approved educational plan. If a student withdraws early or does not meet participation requirements, parents may be required to repay the prorated cost of curriculum, kits, software, devices, equipment, or technology provided or reimbursed through the program. Repayment is calculated based on the portion of the school year remaining at the time of withdrawal.

6. Open Enrollment and Residency Requirements

Custom Class operates as a statewide online education program. Students may enroll regardless of local boundary schools provided state residency requirements are met. Residency in Utah must be maintained throughout the school year. Residency determinations are based on custodial parent or legal guardian domicile as defined by state law.

7. Parent Responsibility for Supervision and Safety

Custom Class affirms the primary role of parents in directing and supervising their child's education. Parents are responsible at all times for student supervision, internet safety, and ensuring appropriate oversight during participation in virtual and community-based activities.

Parents agree not to permit any individual to have significant unsupervised access to their child without first ensuring that the individual has passed a comprehensive background check.

Additionally, as a condition of enrollment or participation in this specialized educational program, each parent agrees to the following terms waiving liability and holding Custom Class harmless:

- Student devices may be exempt from school district content filtering software.
- Parents do not wish for Custom Class to provide filtering software for student devices and acknowledge that internet safety, monitoring, and any optional filtering are the parent's responsibility. If a parent later wishes for filtering support or guidance, the parent must notify the school in writing.

8. Reporting Race and Ethnicity

Schools are required to report student race and ethnicity for state and federal accountability purposes. If a parent selects "Undeclared," school personnel may report race or ethnicity using best available information, as permitted by law.

9. Notification of Rights Under FERPA

The Family Educational Rights and Privacy Act (FERPA) is a federal law that affords parents and eligible students (18 years of age or older) certain rights with respect to the student's education records. These rights include the right to inspect and review records, request amendment of records believed to be inaccurate or misleading, and control disclosure of personally identifiable information except as permitted by law.

Official FERPA guidance may be found at:

<https://www.ed.gov/laws-and-policy/privacy-and-security/ferpa>

All official student education records are maintained by Custom Class. Custom Class may maintain digital copies of enrollment-related documents for reference purposes only.

10. Student Records, Data Privacy, and FERPA

Custom Class complies fully with FERPA and applicable data-privacy laws. Parents have the right to review and request amendment of education records through the school of enrollment. Disclosure without consent occurs only as permitted by law. Parents may file a complaint with the U.S. Department of Education if they believe FERPA rights have been violated.

11. Military Recruiter, Higher Education & Directory Info

Federal law requires schools to provide secondary student names, addresses, and telephone listings to military recruiters and institutions of higher education upon request, unless a parent or eligible student has opted out of such disclosure. Custom Class may designate certain student information as “directory information,” which may be disclosed without prior written consent unless a parent or eligible student opts out. Directory information may include student name, photograph, grade level, participation in officially recognized activities. If a parent wishes to opt out of these they must notify Custom Class in writing.

12. Disclosures Made Without Prior Written Consent

Under FERPA (34 CFR §99.31), personally identifiable information from education records may be disclosed without consent to school officials with legitimate educational interests, schools where the student seeks to enroll, federal or state authorities, accrediting agencies, child welfare agencies, and others as permitted by law, including disclosures related to health or safety emergencies.

13. Notice of Nondiscrimination

Custom Class does not discriminate on the basis of race, color, national origin, religion, sex, disability, age, citizenship status, genetic information, or other legally protected classifications in its programs and activities, as required by Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Immigration Reform and Control Act of 1986, the Genetic Information Nondiscrimination Act of 2008, and Title II of the Americans with Disabilities Act of 1990. Equal access is provided to designated youth groups in accordance with federal law.

Title IX Coordinator / Nondiscrimination Contact

Tom Rupp

Email: tom.rupp@customclass.org

Complaints may also be filed with the U.S. Department of Education, Office for Civil Rights at OCR@ed.gov

14. Reporting Race and Ethnicity

Schools are required to report student race and ethnicity for state and federal accountability purposes. If a parent selects “Undeclared,” school personnel may report race or ethnicity using best available information, as permitted by law.

15. Accommodations and Equal Educational Opportunity

In compliance with Section 504, the ADA, Title VI, and the Equal Educational Opportunity Act, reasonable accommodations and alternative language services are provided to qualified students. Requests for accommodations or services should be directed to the school of enrollment.

16. Liability Waiver and Media Release

Participation in school-related activities may involve photography or video recording for educational or promotional purposes. Media may be used without compensation unless a parent submits a written opt-out request. Parents release Custom Class and its partners from liability related to the use or publication of such media, as permitted by law.

17. Academic Participation and Conduct Expectations

Students are expected to complete coursework, participate in required assessments, maintain regular communication, and comply with academic integrity standards. Failure to meet participation or conduct expectations may result in withdrawal from the program.

18. Support Services Overview

Educational services are provided virtually. Evaluations, testing, and some services may require in-person participation. Parents are responsible for providing a suitable learning environment. Missed support services may be treated similarly to absences.

19. Governing Law

All Custom Class programs and policies are governed by applicable federal law and the laws and administrative rules of the State of Utah.